

	POLICY# 10.7 Recreational Use of Council Reserves & Public Space POLICY AREA Community Facilities & Services	Version No:	1
		Issued:	Oct 2011
		Next Review:	2018 – After next election

POLICY AREA: COMMUNITY FACILITIES & SERVICES

POLICY TITLE: Recreational Use of Council Reserves & Public Space

Aims & Objectives

To provide direction to staff and the general public on the use of Council land for recreational purposes.

Policy Detail

Conditions of Permit

- The reserves available to be used are determined by Council's Community Land Management Plans.
- The activity must be for private or community use. Permission under this permit will not be given for commercial activities.
- The area is not to be fully obstructed with appropriate pedestrian access to be maintained around the site.
- Reasonable directions from the police or an authorised Council Officer will be adhered to.
- No damage will be caused to plants, flower beds, irrigation systems, structures or improvements located within the vicinity of the site.
- All rubbish and other material to be removed from the area, or its locality, at the conclusion of the activity.
- Organisations/individuals must have regard for all relevant laws and legislation and must comply with all such laws and legislation (ie Food Act, Lotteries Act, Liquor Licensing Act etc).
- Organisations/individuals will not be permitted to conduct fund raising activities on consecutive weekdays or weekends, unless authorised by Council (ie not more than two days in a row, and not more than two Saturday mornings in a row, etc).
- Organisations will be permitted to conduct promotional activities on consecutive weekdays or weekends provided that no fundraising or payment is applicable for those promotional services (ie Heart Week, Cholesterol Testing, Health Service Promotions, etc)

Strategic Link:

Delegation:

Council delegates the Deputy CEO, Community Development Officer & Manager Works to grant permits as per conditions of this policy.

Sub-Delegation:

- Delegation made to a specific position (including Chief Executive Officer) extends to any person appointed to act in the position.
- In the absence of the Chief Executive Officer, delegation extends to the Deputy CEO

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Documentation:
Council Land Use Permit Application Form

Authority: Adopted by Council: 10/10/2011 {Motion 19c/102011}
 Reviewed by Council: 10/11/2015 {Motion 7c/112015}

SIGNED:
 Responsible Officer

Date: ____/____/____

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DISTRICT COUNCIL of TUMBY BAY

COUNCIL LAND USE PERMIT APPLICATION FORM

ORGANISATION:			
CONTACT PERSON:			
CONTACT:	Phone:	Fax:	
DATE OF USE (multiple dates may be applied for on this permit)	Date 1:	Date 2:	Date 3:
DESCRIPTION OF ACTIVITY (wedding, reunion, event)			
DESCRIPTION OF LAND (foreshore location, parks)			

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- Reasonable directions from the police or an authorised Council Officer will be adhered to.
- No damage will be caused to plants, flower beds, irrigation systems, structures or improvements located within the vicinity of the site.
- All rubbish and other material to be removed from the area, or its locality, at the conclusion of the activity.
- Organisations/individuals must have regard for all relevant laws and legislation and must comply with all such laws and legislation (ie Dry Area Legislation, Food Act, Lotteries Act, etc).
- Organisations/individuals will not be permitted to conduct fund raising activities on consecutive weekdays or weekends, unless authorised by Council (ie not more than two days in a row, and not more than two Saturday mornings in a row, etc).
- Organisations will be permitted to conduct promotional activities on consecutive weekdays or weekends provided that no fundraising or payment is applicable for those promotional services (ie Heart Week, Cholesterol Testing, Health Service Promotions, etc)

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Public/Products Liability

If you are an occasional hirer (less than 5 times per year) then you may be eligible to be covered by Council's Public Liability Insurance. This is included in the permit fee.

Public Liability Insurance cover of a minimum \$10 million per claim is required. If you have this insurance cover, proof of such cover must accompany this application.

Declaration by Hirer/s

I confirm I have been issued with a copy of this permit and I hereby agree to the terms and conditions as outlined.

Signed for and on behalf of the above organisation/individual by:

.....

Name

.....

Signature

OFFICE USE ONLY

Occasional Hirers Insurance required: Yes/No
Proof of Public Liability Insurance provided: Yes/No

Fees: _____

Application Fee:

Occasional Hirers Insurance cover: **\$27.50 (GST Inc)**

Total Fees: _____

Paid: Yes/No
Receipt No:

PERMIT GRANTED BY:

Name:

Signature:

Date:

COPY OF PERMIT GIVEN TO APPLICANT Yes/No

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