

POLICY 2.04

Governance

Visiting Ministers, Government Officials and Other Dignitaries

Version: 3 | Next Review: 2026



INTRODUCTION

The District Council of Tumby Bay is committed to providing leadership on behalf of our community, and advocating for and supporting the enhancement of essential services and the sustainable growth of the community and local economy by partnering with relevant stakeholders including government.

POLICY OBJECTIVE

The purpose of this policy is to provide direction to Elected Members and staff on official visits by Ministers, Government officials and other dignitaries.

POLICY STATEMENT

When Ministers, officials of Government and/or other dignitaries are present in the Council district, a meeting may occur on issues affecting the area and may consist of all members of the Council, unless indicated by those officials to the contrary.

As Council's principal member, the Mayor acts as the principal spokesperson of the Council as per section 58(1)(g) of the *Local Government Act 1999*. Any Elected Member wishing to speak as a Council representative in an official capacity to the visiting Minister, Government official or other dignitary must have the prior approval of the Mayor.

The same applies to Council staff members who must have approval from the Chief Executive Officer.

Council believes it is in the best interest of its electors and the district to offer a show of hospitality to such visitors. To facilitate this, Council will meet the costs of any official visit.

On some occasions it may also be appropriate to invite Elected Members' and/or staff partners to attend such functions and in doing so Council will meet any additional costs incurred.

AVAILABILITY OF POLICY

This policy will be available for inspection at the Council's offices during ordinary business hours and via the Council's website www.tumbybay.sa.gov.au. Copies will also be provided to the public upon request, and upon payment of a fee in accordance with the Council's Schedule of Fees and Charges.

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Strategic Reference	Nil
Delegation	Nil
Effective date	12/09/2023
Minutes reference	4c/92023
Next review date	Council Election 2026
Applicable Legislation	<i>Local Government Act 1999</i>
Related Policies	Nil
Related Documents	Nil

Adopted by Council: 10/10/2011 {Motion 19c/102011}
 Reviewed by Council: 10/11/2015 {Motion 7c/112015}
 Reviewed by Council: 12/05/2020 {Motion 3c/52020}
 Adopted by Council: 12/09/2023 {Motion 4c/92023}

Signed:



Responsible Officer

Date: 12/09/2023

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