

TUMBY BAY DISTRICT SOLDIER'S MEMORIAL HALL SUNDRY HIRE APPLICATION

HIRER DETAILS

Applicant's Name:

Applicant's Body (Organisation, Business, Group):

Address:

Phone:

Purpose of Hire:

Period of Hire:

Pick up date and time:

Return date and time:

If different to applicant, please specify a name and address for invoicing:

HIRE LIST

Please tick all the items you would like to hire (Subject to availability). For prices and other information, please refer to the Council Fees & Charges.

☐ Crockery - No charge (not to be used outside the hall)

☐ Cutlery – Number Required: _____

☐ Trays – Number Required: _____

☐ PA System – *Note additional technical fee required*

☐ Piano

☐ Chairs – Number Required: _____

☐ Trestles – Number Required: _____

GENERAL CONDITIONS OF PERMIT

- The permit is not transferable.
- Sundry hire will incur a fee as per Council's Fees & Charges. This will be invoiced post event. A separate fee will be incurred where the PA system is hired as specialised technical support is required for operation.



DISTRICT COUNCIL of TUMBY BAY

Version No: 1

June 2023

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- At the completion of the function, all tables, chairs and other sundries must be placed in their original positions and cleaned to the satisfaction of Council. Failure to do so may result in extra hourly fees being charged.

I confirm that I have read and understand the permit conditions and agree to abide by the said conditions.

SIGNED FOR AND ON BEHALF OF THE PERMIT HOLDER

Name	
Position	
Signature and Date	

SIGNED FOR AND ON BEHALF OF THE COUNCIL

Name	
Position	
Signature and Date	

COUNCIL AUTHORISATION

Permit	<input type="radio"/> Approved	<input type="radio"/> Denied	<input type="radio"/> Outlook Calendar Noted
Fee	Receipt No.		
Name			
Signature and Date			