



DISTRICT COUNCIL of TUMBY BAY

Version No: 3

March 2023

## STREET STALL / SIDEWALK SALE PERMIT APPLICATION FORM

Name of Person / Organisation	
Contact Person and Phone Number	
Permit Type	<input type="radio"/> Street Stall <input type="radio"/> Sidewalk Sale
Date(s) of Street Stall/ Sidewalk Sale (Multiple dates may be applied for on this permit)	
Location of Street Stall/ Sidewalk Sale (Permission from businesses required)	
Activity (Food stall, raffle tickets, selling merchandise, etc)	

### SIGNED FOR AND ON BEHALF OF THE ABOVE ORGANISATION

Name	
Position	
Signature and Date	

**IMPORTANT:** If stall is to be set up in front of local businesses, permission from business owner required.  
Permits will not be approved without written consent:

### BUSINESS PERMISSION

Business Name	
I give consent for the above organisation to hold a stall in front of my business	<input type="radio"/> Yes <input type="radio"/> No
Owner / Manager Name	
Signature and Date	



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### Street Stalls

#### Conditions of Permit

- The footpath is not to be fully obstructed with appropriate pedestrian access to be maintained.
- Reasonable directions from the police or an authorised Council Officer will be adhered to.
- No damage to be caused to plants, flower beds, structures or improvements located within the vicinity of the site.
- All rubbish and other material to be removed from the stall area, or its locality, at the conclusion of the activity.
- Organisations must have regard for all relevant laws and legislation and must comply with all such laws and legislation (i.e. Dry Area Legislation, Food Act, Lotteries Act, etc.).
- Organisations will not be permitted to conduct fund raising activities on consecutive weekdays or weekends, unless authorised by Council (i.e. not two or three days in a row, and not two or more Saturday mornings in a row, etc).
- Organisations will be permitted to conduct promotional activities on consecutive weekdays or weekends provided that no fundraising or payment is applicable for those promotional services (i.e. Heart Week, Cholesterol Testing, Health Service Promotions, etc.).
- Only one organisation will be permitted at each designated area on any one day unless otherwise agreed to by the relevant organisations and approved by Council.

### Sidewalk Sales

#### Conditions of Permit

- The footpath is not to be fully obstructed with appropriate pedestrian access to be maintained.
- The designated area of footpath used can not go beyond the frontage of the shop/property.
- Reasonable directions from the police or an authorised Council Officer will be adhered to.
- No damage to be caused to plants, flower beds, structures or improvements located within the vicinity of the site.
- All rubbish and other material to be removed from the stall area, or its locality, at the conclusion of the activity.
- Businesses must have regard for all relevant laws and legislation and must comply with all such laws and legislation (i.e. Dry Area Legislation, Food Act, Lotteries Act, etc.).
- Businesses will not be permitted to conduct sidewalk sales on consecutive weekdays or weekends, unless authorised by Council (i.e. not more than two days in a row, and not more than two Saturday mornings in a row, etc).
- Businesses must provide proof of public liability insurance at time of application.

### OFFICE USE ONLY

Permit Granted by		
Permit Type Granted	<input type="radio"/> Street Stall	<input type="radio"/> Sidewalk Sale
Signature and Date		
Copy of Permit Given to Applicant	<input type="radio"/> Yes	<input type="radio"/> No
Copy of Public Liability Insurance (Sidewalk sales only)	<input type="radio"/> Yes	<input type="radio"/> No